



CLIMATE CHANGE ACTION PLAN

Introduction

The Council's motion to tackle climate change and address carbon emissions requires a huge commitment and the aim of this initial Action Plan is to start to start strongly on this journey. The Council has developed this initial action plan in response to the climate change commitment agreed at full council on 23 July 2019.

Climate Change is not a standalone single issue for the Council or the Borough. It runs through a broad range of activities and behaviours. The Council has a key leadership role in facilitating and encouraging the changes necessary to lead to a more sustainable borough, one which aims to be carbon neutral. Carbon neutrality can be achieved through day to day choices of everyone that lives and works in the borough – for example how they travel, source their food and where their energy comes from.

The Council will continue to develop and refine this action plan to ensure it achieves its overall goal of being net carbon neutral. This will be developed with other organisations and partners to shape a more comprehensive plan for the Borough. In addition, the Council will look to other Councils and environment campaigning groups to understand developing approaches and best practice as well as look for opportunities to incorporate these into the Plan, as appropriate.

These actions taken together will help the Council to meet its climate change target of 2035 for the Council's operations to be net carbon neutral (hereon in referred to as "the Council's commitment"), ahead of the Government's latest overall target of 2050. Adaption is a strategic long term matter for the Council to manage in line with other wider corporate objectives as specified in the Four Year Plan 2020- 2024.

What are we going to do?

This action plan focuses on 6 key themes which in turn detail the actions that can be taken to drive progress to becoming carbon neutral. These are:

Theme 1 - Council Leadership and influencing others
Theme 2 - Council buildings and energy use
Theme 3 - Council Transport & switching to lower
polluting vehicles

Theme 4 – Improvements to the environment
Theme 5 - Tackling and minimising Waste
Theme 6 - Use of Technology & information systems

Please note that the time-frames within the action plan are indicative and will be kept under review.

How we will report?

The Climate Change Action Plan will be a living document that will be updated and reviewed at a minimum annually. The action plan will be monitored by the Environment & Safe Communities Committee, initially twice in the first year.

	Objective	Outcomes	Timescale	Lead Officer	What this will cost and how it will be funded	How will we measure success	Current Progress & RAG Status (Aug 2022)
	THEME 1- Council Leadership and influencing others						
1	Appoint, on a two-year fixed term contract a dedicated full-time post, to coordinate the Council's work on climate change	Environment & Sustainability Officer in post	March 2020	Head of Place Development	Agreed funding for two years by S&R	Appointment to post and implementation of action plan.	Two year appointment was made in 2020. Now replaced with permanent role recruited in Jan 2022
2	Impact of Climate Change addressed in every Council Committee report coming forward	Climate change addressed in committee reports	May 2020	Chief Legal Officer	Within existing budgets	Plans and policies are resilient to climate change as it is considered in all relevant reports	Implemented. All committee reports must now include details of any climate & environmental impact of recommendations.
3	The new Four Year Corporate Plan 2020-2024 to reflect the Council's commitment to Climate Change	Climate change addressed within the themes of the new Four Year Plan	Jan 2020	Head of Corporate Governance	Within existing budgets	Climate change included within new Four Year Plan for 2020 to 2024	Implemented. Tackling Climate Change included as a priority under Green & Vibrant theme in Four Year Plan.

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4 P R I O R I T Y (P)	Develop and deliver a Local Plan and associated policies that contribute positively and demonstrate the Council's commitment to climate change	<p>Bring forward a Local Plan which includes planning design policies which supports the delivery of new homes that are energy efficient with minimal environmental impact. Through partnership working bring forward the borough's first carbon neutral home and gain a better understanding and knowledge of construction methods and costs.</p> <p>A proposal for the Council to adopt Passivhaus Trust standards (or similar)</p>	Aligned to formal published Local Plan timetable	Head of Place Development	Within existing budgets	<p>Local Plan & Policies approved</p> <p>Actions that support the development of a Passivhaus Trust standards or similar considered</p>	<p>Part of the local Plan process</p> <p>Regulation 18 due end of Oct 2022</p>

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5	Actively seek opportunities to develop carbon neutral homes in the Borough	Through the Local Plan process identify potential locations and developers to build the borough's carbon neutral homes	Local Plan formally adopted	Head of Place Development	Within existing budgets. Potential impact on viability of development	A local plan that promotes the build of carbon neutral homes	To be addressed through local Plan policy and for later years
6	Identify how sustainability can be taken into consideration as part of the procurement process	<p>Incorporate sustainability, carbon emissions reduction and single-use-plastic elimination into Procurement Strategy.</p> <p>Work with our contractors through our procurement procedures to implement sustainable practices across our estate</p>	<p>June 2022</p> <p>Ongoing</p>	Head of Corporate Governance	Within existing budgets. May be increased costs from contractors	<p>Contractors engaged with</p> <p>Positive outcomes in terms of practice that reduces CO2 emissions</p>	<p>Procurement Strategy updated with policy on sustainable procurement and to take the impact of climate change into procurement decisions.</p> <p>All contractors written to with links to advice. Details on renewable energy & LoCASE grants sent on business newsletter</p>

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7	Provide information on Council website to promote changes which residents and businesses can make to address impact on climate change	Create a dedicated section on the Council's main website with information and links which enables residents and businesses to contribute to tackling climate change.	Oct 2022	Head of Place Development	Linked to IT Strategy and requiring staff resource	Improved communication and signposting information	A specific page was set up on our webpage. In the process of being reviewed and updated.
8 P R I O R I T Y	Increase communications on the impact of Climate Change with the need to reduce greenhouse gas emissions and the requirement for everyone to play their part in making a difference	Use a range of communication channels and signposting on key topics such as: Greater recycling & reducing food waste. Utilities -switch to renewable energy, smart meters, LED bulbs, PV panels, energy efficient boilers & appliances & insulation. Transport – sustainable travel, lower emission vehicles. Environmental – planting, biodiversity	Jun 2022 & Ongoing	Head of Place Development & Comms & Engagement Manager	Requiring staff resource	Information disseminated and shared	Climate Change Comms Plan developed. Delayed implementation due to comms team changes. Due to start roll out from October. Solar Together campaign (in partnership with SCC) led to 60 residential PV installations.

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		& gardens, promote seasonal and locally sourced foods and more sustainable plant-based diets, reduce food waste.					
9	Provide practical help to vulnerable and disabled people to improve energy efficiency in their homes.	Promote and market the take up of available grants and support through the Council's Home Improvement Agency and provide energy efficiency advice through Action Surrey to vulnerable or disabled people	On-going	Head of Housing & Environmental Services	Externally funded including: Warm at Home Grant; Energy Company Obligation (ECO); Local Authority Delivery Scheme (LAD)	No of grants awarded No of enquiries directed to Action Surrey	Ongoing through Action Surrey – Surrey's low carbon community – Delivery of Green Jump Surrey scheme & ECO funding. 1,176 grant measures implemented to date under ECO funding; 37 grant measures under LAD1 & 2 funding. Sustainable Warmth (LAD3) grant funding launched Oct 22.

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10	Review and share good practice in house building and housing management with local Housing Associations	Contact local Housing Associations to understand about what they are doing through construction of new homes and managing existing homes, to reduce CO2 emissions.	Mar 2023 Ongoing	Head of Housing & Environmental Services	Within existing budget	No of contacts with Housing Associations	Ongoing during discussions with Housing Associations. The new Strategic Housing Manager, due to start in Nov, will continue this work.
11	Promote take-up of the Borough's allotments and the benefits of local food production	Review vacancy levels of allotments and promote take up where required.	March 2023 Ongoing	Head of Operational Services	Within existing budgets.	Vacancy rate at allotments	There has been a significant increase in applications for allotments. Inspections have resumed and empty plots & non-cultivated plots are being followed up. Empty plots have been offered to those on waiting list and awaiting agreement to proceed. Officers are focussing on allocations and ensuring allotment plots are fully utilised.

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12	Undertake an audit of Council policies to identify their impact on climate change and demonstrate that they are contributing positively to Climate Change	Complete audit of Council policies and plans to identify those that can make the greatest contribution to tackling Climate Change. Develop a programme outlining the timescale and resources for these policies to be reviewed and updated. This includes but is not limited to: Procurement Policy. Medium Term Financial Strategy. Capital Strategy. Asset Management Plan. Biodiversity Policy. Management Plans for parks and open spaces.	March 2022	Head of Corporate Governance and other relevant Heads of Service	Within existing budgets.	All policies & documents updated and published	All policies updated as of March 2022

	Objective	Outcomes	Timescale	Lead Officer	What this will cost and how it will be funded	How will we measure success	Current Progress & RAG Status (Aug 2022)
13	Increase number of sustainable planting schemes across the borough	Identify opportunities for new sustainable planting in parks, roundabouts, urban bedding etc.	March 2023	Head of Operational Services	Within existing budgets.	No of sustainable planting schemes	Ongoing approach to more sustainable planting
14	Provide information to support funerals that are ecological and environmental	Provide information & material on ecological and environmental interments	March 2022	Head of Housing & Environmental Services	Subject to separate feasibility and business case	Information signposting	The Council has limited influence on this. Burial of cremated remains are now in Bioboxes instead of Polyainers (plastic containers).
15 N E W	Baseline and then monitor the Councils own operational carbon emissions and report annually	Set in place improved data collection in relation to energy usage from owned and operated Council buildings and fuel usage by the Councils vehicle fleet	Dec 22 Ongoing	Environment & Sustainability Officer	Within existing budgets.	Annual overall emission figures for Council operations	<p>Emissions for Council operations baselined for 2019/20.</p> <p>Emission data now collated for 2020/21 & 2021/22 periods.</p> <p>Improved process for energy monitoring being set up through energy bureau service with current provider.</p>

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	THEME 2 Council building and energy use						
16	Move the Council's electricity usage to 100% renewable sources	Review current energy contracts and explore opportunity and timeline to switch to fully renewable sources as early as possible.	Dec 2020	Head of Property & Regeneration	Within existing budgets.	A plan with timescales for moving to 100% renewable electricity	Implemented. All purchased electricity is REGO (Renewable Energy Guarantees of Origin) certified.
17 P R I O R I T Y	Identify & implement opportunities to reduce energy consumption from Council owned and operated buildings	<p>Incorporate reducing CO2 emissions as a criterion for the Council's capital investment programme</p> <p>Identify the highest energy consuming buildings in estate</p> <p>Develop detailed feasibility studies of our top energy consuming assets to identify viable energy efficiency projects that are funding ready.</p>	Oct 2022 On-going	<p>Chief Finance Officer</p> <p>Environment & Sustainability Officer</p> <p>Head of Property & Regeneration</p>	<p>Within existing budgets.</p> <p>Within existing budgets.</p> <p>Funding for projects identified through existing budget, capital programme as agreed by members or external funding £1m+</p>	Reducing CO2 emissions becomes a specific criteria in investment decisions	<p>The Capital programme now includes CO2 emissions as criteria</p> <p>Highest energy consuming sites identified.</p> <p>Asset review of Town Hall to be considered by S & R and then further asset review to follow.</p> <p>Feasibility & funding options being developed for sites not under review.</p>

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18	Addressing CO2 emissions” to be an explicit priority for action within the Council’s new Asset Management Plan	Audit the CO2 emissions of Council buildings.	Sept 2020	Head of Property & Regeneration	Part of asset review and subject to further business case	Asset management decisions informed by need to tackle CO2 emissions	Postponed while Town Hall options considered, and position determined the Asset Management Plan was approved by S&R in July 2020 with a KPI on emissions
19 P R I O R I T Y	Reduce CO2 emissions caused by gas and other fossil fuel powered heating systems	Undertake a review of our current heating systems and identify options for tackling the highest emission buildings exploring alternative technology such as ground and air source heat pumps. Report back to Strategy and Resources outlining the findings of the review and the proposed next steps.	Dec 2022 On-going	Head of Property & Regeneration	Part of asset review and subject to further business case. Approx £2-3m	Report	Review undertaken as part of asset reviews for each property, Town Hall review is underway once there is clarity on the future of the Town Hall, Bourne Hall review will follow. Thermal imagery surveys being arranged for: Bourne Hall, Playhouse, Depot & Wellbeing Centre. Will inform business case for improved insulation.

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20 P R I O R I T Y	Replace traditional lighting with energy efficient longer lasting LED lighting	Complete an energy survey of current lighting in Council occupied buildings to ascertain those that will reduce energy consumption. Then develop a programme based on business cases to switch all lighting to LED.	Mar 2023	Head of Property & Regeneration	Business cases submitted through the capital programme for determination by members £300-500k	Energy surveys and funded works through capital programme	LED lighting programme being delivered at: Longmead Depot Auriol Pavilion King George's Field Pavilion Further funding sought at: Bourne Hall Old Town Hall Street lighting various Awaiting committee decision about the future of the Town Hall.
21 P R I O R I T Y	Investigate the potential for the installation of PV panels and solar storage on Council operated assets and land. Implement where economically and technically viable	Appraise options for installation of solar panels on Council buildings through a feasibility study. then submit business case and planning permission for each building	Dec 2022	Head of Property & Regeneration	Feasibility study costs tbc Business case for capital bid or seek external funding Rooftop £300k+ Solar Canopy £500k+	Bids considered and submitted. Agreed works through capital programme	Business case being developed for Epsom Playhouse. Feasibility of Solar Car Park canopies being explored. Awaiting committee decision about the future of the Town Hall

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22 N E W	Investigate measures to reduce water consumption in Council owned assets	<p>Set in place improved data collection in relation to water consumption from owned and operated Council sites</p> <p>Investigate the installation of water saving fixtures and fittings as part of any upgrade works</p>	<p>Mar 23</p> <p>On-going</p>	Head of Property & Regeneration	<p>Staff time</p> <p>Funding for projects identified through existing budget, capital programme as agreed by members or external funding</p>	Annual water consumption figures for Council owned and operated sites	
23 N E W	Investigate and where appropriate implement opportunities to reduce energy consumption from our leased properties, subject to lease agreement	<p>Compile list of leased sites and lease end/renewal dates</p> <p>Where available collate data for annual energy consumption at leased sites</p> <p>Undertake feasibility studies to identify energy efficiency measures in leased buildings and implement where economically and technically viable.</p>	<p>Mar 23</p> <p>Oct 23</p> <p>Mar 24</p>	Head of Property & Regeneration	<p>Within existing budgets.</p> <p>Within existing budgets.</p> <p>Feasibility study costs tbc Business case for capital bid or seek external funding</p>	Reducing CO2 emissions in leased properties	

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24 N E W	Build awareness and support opportunities for community energy projects in conjunction with other stakeholders	Promote and link to the support offered by Community Energy South East	On-going	Head of Place Development	Within existing budgets.	No of Community energy groups engaged/supported/set up	
25 N E W	Lobby government to make retrofit of the existing building stock a national infrastructure priority	Respond in relevant government consultations	On-going	Head of Place Development	Within existing budgets.	Monitor policy change and additional funding support	

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	THEME 3 Transport improvements & switch to lower polluting vehicles						
26 P R I O R I T Y	Assess the opportunity to transition fleet vehicles to electric or low carbon options	Investigate and understand any potential opportunities to progressively switch to low or zero emission vehicles.	Mar 2023	Head of Operational Services	As per business case subject to current transport contract	Feedback on scope and timescales	Climate Change & Transport (Fleet) report produced in 2019 providing detail on current fleet situation and assessing low carbon opportunities. The report is currently being updated for 2022. Most of the fleet are on long leases until 2027. The Council has one electric staff pool car.
27 N E W	Devise a plan for transitioning the fleet to electric or low carbon options	When current fleet contracts next come up for renewal and in the shorter-term, phase out use of all vehicles that do not meet at least the Euro 6 emissions standard.	Mar 2024	Head of Operational Services	As per business case £6-8m	Report to committee on best low or zero emission vehicles fleet options and budget implications.	

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28	Introduce more cycle racks/covers	Increase the number of cycle racks installed in the borough as part of the Plan E programme and apply for other funding to increase the number of cycle racks in other areas – particularly at key transport hubs.	Dec 2020	Head of Corporate Governance	Through Local Plan and grant/developer contributions	Bids made Number of additional cycle racks	27 cycle racks were included in the marketplace Planning conditions on planning permissions being applied – ongoing
29	Promote take up of new electric pool car	Encourage more staff from across the Council to make use of the new electric zero emissions vehicle to undertake their travel across the borough	March 2022	Chief Legal Officer	Within existing budgets.	Increased usage	Implemented. Based on 2020/21 figures currently used for 5% of staff business travel by car = 0.5 tonnes reduction in CO2 emissions. Go Electric event organised for staff (for early Nov 22)
30	Publish DEFRA Annual Status Report with a plan of action to address areas of concerns	Publish finding and action plan and make available to the public on the council's web site.	Annually	Head of Housing & Environmental Services	Within existing budgets.	Annual Status Report published	Air Quality Management Plan published annually (latest June 2022). Gradual improvement of air quality for over a

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							decade in Borough. 2021 the first year in which the levels in the existing AQMA were below the national objective.
31	Implement public electric charging points in Council operated car parks	Explore opportunities to install electric charging points in Council operated car parks.	Oct 22	Head of Operational Services	Fully funded by charge point supplier (and operator)	No charging points installed in car parks	Charge points installed at Hook Road & Ashley Centre CP's. Dorset House awaiting installation. Delay at Bourne Hall due to planning issue.
32	Work with Surrey County Council to encourage a network of on-street electric vehicle charging points	Engage with Surrey County Council as the Highways Authority to develop a proposal and plan for a network of public charging points throughout the Borough for electric and hybrid vehicles to encourage the switch to hybrid and fully electric vehicles.	Mar 23	Head of Place Development	Expected to be no cost to Council	Feedback on discussions that have taken place and timescales for action for charging points on the Highway.	Ongoing work with SCC through Surrey EV Forum. SCC currently running a procurement for an EV charge point supplier to deliver funded public charge points across Surrey highways.

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33	Fine drivers who leave engine running whilst parked	Implement the #DontBeldle campaign in the borough	April 2022	Head of Operational Services	CEO's time	Action taken and promotion	Anti-Idling powers adopted by Council. Comms campaign run in Spring 2022.
34	Support and enable the public to transition to low emission vehicles	Understand emerging practice to promote behaviour change to driving regarding; differential parking charges and preferential parking spaces and to promote low or zero emissions vehicles.	Ongoing	Head of Operational Services	Within existing budgets.	Update car park working group on business case	As per updates on actions 31 & 32. Produced comms & social media posts on the Surrey Interactive EV Charge point request map.
35	Facilitate new car club scheme	Explore how to establish a car club within the Borough and promote the greater take up of car clubs and car sharing in the borough.	March 2023	Head of Place Development	To be agreed in business case	Report back to Committee on options for a car club	Part of planning process for new development. Sustainable transport policy drafted as part of the development of the local plan.
36 N E W	Investigate measures for incentivising Council employees to walk, cycle or use	Review of current incentives for staff. Conduct staff survey on commuting	Oct 2023	Head of Place Development	Within existing budgets.	No. of staff commuting by low emissions modes of transport	

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	other lower emission modes of transport for their commute	Explore options for incentives to change travel habits					
THEME 4 - Improvements to the environment							
37	Install water drinking fountains & refill stations around the Borough	Install drinking water fountains in the Market Place and the Harrier Centre. Develop a plan to install refill stations	Dec 2020 Dec 2022	Head of Operational Services	Existing budgets for installation at marketplace & Harrier Centre to cover installation. Maintenance costs tbc Budgets / funding to be identified	Two new refill stations installed Business case for capital programme / other funding	6 water fountains included in 6 parks with CIL 15% funding one in marketplace.
38	Tackle use of single use plastics at Council operated buildings and venues	Cease council use of single use plastics in all Council operated venues.	Oct 2023	Head of Property & Regeneration	Existing officer time	Audit use of Single use plastics in Council run buildings	Needs audit undertaken as part of review
39	Understand how the Council can increase the level of carbon capture from Council owned and managed land	Develop base line data on current level of carbon (CO2) capture by using trees on land that the	Oct 2021	Head of Operational Services	Existing officer time & new software	Baseline on CO2 capture	Countryside Manager has undertaken a review of carbon capture from trees (Tree Cover Study 2021).

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		<p>Council owns and manages.</p> <p>Where possible increase the level of carbon capture that can be achieved by managing and enhancing biodiversity on Council owned land</p>			Business case for options	Increase carbon capture from Council owned land	Includes identifying potential locations for further tree planting.
40	Work with relevant specialist groups in the community to drive up sustainable practice both inside and outside the organisation	<p>Parks friends groups.</p> <p>Tree Advisory Board.</p> <p>Lower Mole Partnership.</p> <p>E&E Local Biodiversity Action Plan Working Group.</p>	On-going	Head of Operational Services & Head of Place Development	Within existing budgets.	No of groups engaged	<p>Ongoing</p> <p>Supported Eco Fair at St Martins Church & sustainability themed Herald of Spring event</p> <p>Promoting Community Energy South support for community groups.</p> <p>Countryside Team have active involvement with local partnership groups including</p>

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							supporting a new wetlands project. CT also supporting voluntary groups on biological monitoring & utilising electric hand tools.
41	Council's Biodiversity Action Plan to reflect commitment to climate change	Update the Council's Local Biodiversity Action Plan 2010-2020 to cover period 2021-2031	Dec 2020	Head of Place Development	Within existing budgets	New Biodiversity Action Plan agreed & published on-line	Published and action plan agreed
42	Review implications and potential opportunities of the parliamentary Electricity Bill	Monitor the progress of the new Electricity Bill and identify future actions for the Council	On-going	Head of Place Development	Within existing budgets.	Review undertaken	Awaiting Bill - outside control of EEBC
43 P	Explore potential for land in the borough to be used for sustainable energy production	This may include locations for solar panels or wind turbines	March 2023	Head of Place Development	£1m+ (approx. cost for Solar Farm)	Report on options	Sites would need to be allocated through the local plan.

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44 P	Increase tree cover in the borough to enhance the Borough's biodiversity and increase carbon capture	Develop a plan to increase tree cover in the borough where appropriate	Jan 2023	Head of Operational Services	Within existing budgets. Seek external grant funding	Plan	Tree Cover Study demonstrated the high tree cover the Borough already benefits from. Tree Management Plan being developed which includes plans for further planting where appropriate.
45	Park management plans reflecting climate change priorities	Park Management Plans address climate change in a number of ways including: Promoting greater biodiversity. Sustainable planting.; carbon capture.; coping with more extreme weather conditions; sustainable approaches to land management.	Dec 2023	Head of Operational Services	Within existing budgets.	Management plans for all parks	To be progressed from 2023/24.

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46	Contractors – removal of the use of single use plastics at Borough buildings and venues by contractors	No single use plastic in use by Council Contractors	Dec 2023	Head of Property & Regeneration	Any costs to be confirmed	Update on single use plastic action plan	To be progressed from 2023/24
47	In line with current Council Policy, secure National Nature Reserve status on Epsom Common Local Nature Reserve as directed by the 2016-2116 management plan	Work with Natural England and the Epsom Common Association to secure National Nature Reserve status for Epsom Common LNR as directed by the current management Plan	Dec 2025	Head of Operational Services	Tbc	Secure status	On going liaison with Natural England.
THEME 5 - Tackling and minimising waste							
48	Increase recycling by private companies in the borough	<p>a) Through new Business Bins Recycling Service. Targeted business marketing to expand take up of the new service.</p> <p>Provide branding that businesses can use</p>	Mar 2023	Head of Operational Services	Part of the Enterprise & Income Generation Board targets	Number of businesses making use of the Council's business bins and recycling service	Business Bins have been re branded and promoted to businesses

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		to promote their recycling practice.					
49	Utilise the new Epsom Market Place to promote sustainable practice	<p>Promote use of sustainable packaging and LED lighting by market traders.</p> <p>Build on the success and embed Vegan Market to promote further behaviours that support and encourage low carbon living.</p>	April 2024	Head of Operational Services	Within existing budgets.	<p>Guidance given to market traders</p> <p>No of market traders using LED lighting</p> <p>% in no of sustainable events in the Market Place</p>	<p>All market traders to use LED lights.</p> <p>All non-food stalls and dry foods greengrocers are no longer permitted to use single use plastic carrier bags.</p> <p>Market traders have encouraged customers to use reusable bags by giving out Epsom Market Jute bags.</p> <p>Commitment made that from April 2024 the Market Place will be a single use plastic free, sustainable zone; all food waste, cardboard, paper and glass must be recycled and no</p>

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							residual landfill waste collection required or provided.
50	Increase the rollout of recycling bins in key high footfall areas of the town	Install recycling bins in the Town Centre as part of the Plan E scheme and identify other locations after assessment of performance	June 2020	Head of Operational Services	Plan E funded	No of bins installed	More recycling bins were installed in the Town Centre as Part of Plan E
51	Establish a “Library of Things” in the Borough	Undertake a review to understand what other councils have done in this area, what is required and best practice to operate a “Library of Things”.	Dec 2023	Head of Corporate Governance	Tbc	Report to Community & Wellbeing Committee	Repair Café has launched. Officers have approached a social enterprise company who runs these but after chasing have had no response
52	Increase recycling in the borough to 60% by 2025	Increase recycling in the borough to 60% by 2025 through: More public and business communications about the value of recycling publishing information about	Dec 2025	Head of Operational Services	Tbc	Reflect impact of Government's new waste strategy in delivering 60% recycling target	To be considered as part of response to national waste strategy

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		what happens to recycled materials put into bins.					
THEME 6 Use of technology & information systems							
53	Reduce need for staff to travel to meetings	Utilise conference technology to enable staff and partner organisations to meet virtually and reduce journeys	Dec 2020	Head of Digital & Service Transformation	Existing budget	Conference technology installed	Office 365 rolled out improving ability for virtual meetings. Main meeting rooms provided with conference facilities. 3 additional rooms at Town Hall created for Teams Meetings
54	Rollout new low energy thin client infrastructure	Install thin client technology reducing power use	Dec 2020	Head of Digital & Service Transformation	Existing budget	No of thin clients installed	Implemented
55	Utilise technology to change working practices, promote digital skills and improve and make the Council more paper free	Utilise electronic systems and change the working practices to significantly reduce our reliance on paper	Dec 2020	Head of Digital & Service Transformation / Head of HR & OD	Existing budget	More sustainable working practices and less reliance on paper	Office 365 roll out increased functionality for sharing and working on documents digitally.

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56	Move council service information and transactions on-line	To reduce journeys and postage launch an on-line portal and customer account to enable residents and businesses to complete and track their transactions on-line	By March 2023	Head of Digital & Service Transformation	CRM replacement budget	No of on-line portal and customer accounts	Ongoing project Starting phase 2. My Council Services Aim to make it as easy as possible for customers to make requests/transaction etc online.
57	Implement high speed Wi-fi & digital connectivity in Council's main public buildings	To reduce journeys and improve the ease of performing online work from Council buildings improve the speed and reliability of the Wi-fi	March 2022	Head of Digital & Service Transformation	IT Capital Programme	Improved Wi-fi	Implemented.
58	Progressively move Council's systems to more energy efficient cloud solutions	Develop and implement a road map for migrating systems to the cloud and ensuring that cloud solutions are using renewable sources of energy	2025/26	Head of Digital & Service Transformation	IT road map budget	Increase in cloud solutions	Begun the process of moving servers on to cloud system. Will continue to be delivered under the new IT Strategy

#	Objective	Outcomes	Timescale	Lead Officer	What will this cost and how will it be funded	How will we measure success	Current Progress & RAG Status
59	Wi-fi in the Town Centre	Identify the mechanism to secure free wi-fi in the Town Centre. Report back on the options and next steps	June 2021	Head of Corporate Governance	Tbc Identify any external funding sources	Proposals	The BID has chosen not to progress this initiative at this time pending second term ballot

Annex

	Objective	Outcome	Timescale	Lead Officer	What this will cost and how it will be funded	How will we measure success	
1	Encourage more sustainable transport options for visiting the Town Centre and trips to schools	<p>Work with Surrey County Council Highways Authority to explore options to further encourage a switch to more sustainable transport options into the Town Centre.</p> <p>Work with Surrey County Council Highways Authority to discourage the build-up of traffic outside schools such as piloting a “School Streets” type programme.</p>					<p>The Council has promoting cycling and work on Anti Idling outside schools.</p> <p>We have also promoted walks within the Borough.</p> <p>EEBC will comment on consultations from SCC recommending need for a school travel plan</p> <p>SCC role to work with schools.</p>

2	Increase number of safe cycle routes throughout the borough	Work with Surrey County Council to identify opportunities to improve cycling routes in the borough and /or introduce new ones reporting on progress to Environment & Safe Communities.					EEBC has fed into SCC Infrastructure Plan a requirement for a Local Cycling and Walking Infrastructure Plan to develop proposals for routes and networks. This will inform the local plan, CIL programmes and SCC and developer delivery of walking and cycling infrastructure
3	Encourage fewer cars per household	Investigate options to improve public transport. This action is also linked to a number of other actions outlined in Theme 3.					LTP4 and parking standards and ongoing in Year 2 and 3

4	Introduce Electric Buses	<p>Understand recent policy change from Surrey County Council and promote the idea of the borough taking part in any pilot schemes.</p> <p>Contact local bus operators regarding piloting the introduction of low or zero emissions electric buses, starting with a smaller hopper bus.</p>					<p>This is a SCC policy decision (as are the bus contracts) and therefore outside control of EEBC.</p> <p>Target not being progressed.</p>
5	Promote the use of more sustainable materials in packaging	<p>Contact / lobby local supermarkets regarding phasing out single use plastics and reducing food miles.</p> <p>Promote how to reduce waste, by shifting to more sustainable packaging, greater recycling to local businesses (including retailers and restaurants).</p>					<p>Council officers wrote to all major supermarkets regarding sustainable packaging. Awaiting more information on packaging in National Waste Strategy</p>

6	Devise opportunities to shift away from reliance on cars to travel in the borough	Work with the Surrey County Council as the Highways Authority and other relevant providers to look at local transport infrastructure and develop a plan to support moving away from car use. Embed a culture of sustainable travel in new housing developments using sustainable travel locations.					LTP4 and parking standards
7	Increase walking as an alternative to car use	<p>a) Installation of new pedestrian signs and street maps to encourage walking as part Plan E.</p> <p>b) Encourage residents to walk through a range of initiatives and events.</p>					Plan E signage The EAFRD – Epsom & Walton Downs and Wayfinding project will encourage the use of safe walking routes on the downs and linking with the Town Centre. The project is underway. Walking tours/ events in place and part of Health & Wellbeing initiatives

8	Enable more people to switch from car to bus travel	Work with Surrey County Council to complete the rollout of real time bus passenger information displayed on bus shelters to make bus travel an easier option					Realtime passenger displays in bus shelters LTP4, SCC bus policy - outside EEBC direct control although EEBC has commented on LTP4
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